

Adult Public Guardianship Review Board Howard County Maryland  
Open Meeting Minutes  
May 7, 2020

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- A. Call to Order for Open Meeting at the Howard County Department of Social Services: 8:36am
- B. Roll Call via sign-in sheet, establishment of quorum.
- Voting members present
    1. Renee Bitner, Public Health Nurse Member
    2. Steven Plakitsis, County Agency (Howard County DSS) Representative (Chair)
    3. Fred (Chip) Coover, Attorney Member
    4. Eletta Morse, Commission on Aging Member
    5. Nikki Young, Person with Disabilities Member
    6. Candace Ball – Lay Person member
    7. Michelle Melotti, Radiologist , Psychiatrist Member
    8. Michelle Henry, Disability Professional Member
  - Voting members absent-excused
    1. Archana Leon-Guerrero, Physician who is a Psychiatrist Member
  - Vacant positions
    1. Non-Profit Organization member vacated by (retiring) William Moss
    2. Lay Person member vacated by Kimberly McKay
  - Others present
    1. Barrett King, Court-Appointed Attorney for disabled persons
    2. Mary Campbell, Court Appointed Attorney for disabled persons
    3. Beverly Heyden, Howard County Office of Law representing (DSS)
    4. Linda Schuster, Executive secretary, Howard County Dept of Social Services (DSS)
    5. Lauren Saks, Social Worker for HCDSS Guardianship cases
- C. Review of minutes from Open and Closed meetings for February 6, 2020 approved.
- D. Old Business:
1. New format for Guardian's Report to Board: Compliance Committee item remains open.
    - a. SSA is looking into this as well
    - b. Most likely this has been put on hold as there have been no updates from SSA
  2. New format for Board's recommendation to Court following each meeting: Compliance Committee. Item remains open. Court wants to track medications taken by clients.
    - a. Process following the Board's recommendation to terminate guardianship.
- E. New Business:
1. Compliance Committee Report: No formal meeting held.
  2. Protocol for reviewing Open Meeting Minutes
  3. Discussion regarding court awarding guardianships to HCDSS that may not be the most appropriate assignment
    - a. Meeting with Dept of Corrections and Safety, held January 15, 2020 is scheduled for follow up on June 9
    - b. Significant change in reports from Guardian to the court – could this signal changes in reporting to the APGRB
  4. Going paperless by reviewing minutes and reports electronically during the meeting
  5. Open to New Business from floor.
  6. Evaluation for clients, keep track of Evaluations on reports.
- F. Reminder of next APGRB meeting Thursday, August 6, 2020 at 8:30am. Closed open meeting at 8:51am.
- G. Adjournment.